

« 24 HEURES VELO » RULES

August 22nd & 23rd, 2009

A – GENERAL TERMS & CONDITIONS

Clause 1 - Presentation of « 24 Heures Vélo »

CLAUDE GASNAL ORGANISATION (C.G.O.) has been specialized in event management since 1995 and organizes now a team endurance-cycling event in partnership with « Le Mans Sarthe Vélo » cycling association and with the support of the French Cycling Federation (FFC). This cycling event is called: “Les 24 Heures Vélo”.

« 24 Heures Vélo » is a registered trademark. Using it without CGO prior authorization is forbidden.

The race is held on Saturday 22nd August 2009 with a start at 3pm and finishes Sun. August 23rd, 2009 at 3pm. The goal of the race is to run as many laps as possible on the 4,185-meter-long Bugatti racetrack of Le Mans (Sarthe) within 24 hours.

Participation to the « 24 Heures Vélo » event presupposes that every member of the team accepts all terms and conditions of the event rules. By accepting these rules all participants renounce any recourse against CLAUDE GASNAL ORGANISATION and LE MANS SARTHE VELO in case of damage or accident, with the exception of those caused by misdemeanour.

Contact details:

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Clause 2 – Contestants

« 24 Heures Vélo » event is open to individuals as well as to 2, 4, 6- rider teams, members of a cycling federation or not, French citizens as well as foreign nationalities, at least 18 of age on the year of the event (no exception).

The participants being 18 years old between August 22nd and December 31st, 2009 will have to present a certified parental authorization.

2-1 – French Cycling Federation members

Competitors considered members of a cycling federation are participants with a current year's membership transcript acknowledging the validation of a medical check, allowing competition cycling and issued by one of the following federation:

- FFC
- UFOLEP
- FSGT
- FFTri

FSGT and UFOLEP are multiple-sport federations; insurance guarantees and medical check are thus not the same for each sport. Therefore membership transcripts issued by them must state « cycling » or « cycle sports » to be considered valid.

2-2 – FFC members as non-competitor

FFC members registered as "Pass'Loisir", "Service" or "Encadrement" must turn in a medical certificate if the medical approval is not explicitly stated in the membership transcript. Certificate must be less than one year old on the day of the event.

2-3 – French Non-Members of a Cycling Federation

They must turn in a **medical certificate approving the practice of competition cycling**. The certificate needs to be less than one year old on the day of the event. Specific public-liability insurance and an individual accident insurance are included in the registration fees of the event and will be applied.

2-4 – Members of FFCT (French Recreational Cycling Federation)

FFCT members are regarded as non-members of any cycling federation concerning insurance as well as medical certificate.

In all cases non-registered contestants and contestants regarded as such will fill in and sign a form stating that they received the information concerning additional insurance policies and relieving the organiser from any responsibilities.

2-5 – Foreign Participants

Foreign participants (members of a federation or not) must turn in a medical certificate. Certificate needs to be less than one year old on the day of the event.

Clause 3 – Additional Staff

Beside competitors, a team registration to the event includes paddock access to 2 additional members (manager, medical staff...). Two « Additional Team Passes » will be given to team representative. Additional staff members can thus keep a close eye on the race but cannot (under any circumstances) have access to neither the racetrack nor the relay area, which are restricted to competitors only.

Clause 4 - Equipment

Competitors can use the equipment of their choice:

- Road bikes
- Mountain bike or hybrid bikes
- Disabled Tandem bikes (Note : Competing in any category)

Are not authorized:

- **Recumbent bikes, time-trial bikes, fixed-gear bikes, flexible bike (Bromptons bikes, Dahon curveb,...), Handbike, and custom bikes**

Various types of bikes (road, mountain or hybrid bikes) are allowed within the same team
A red light (not turn signal) visible from behind will be set on the bike during night time.

Bikes must fulfil the following safety norms: handlebar-end plugs and stuffed stem, no prominent part. Bar-end extensions and triathlon handlebars are unauthorized.

Bikes can be parked in the competitors' Working Paddock (area restricted to competitors and staff only) during the whole race (antitheft to be envisaged).

Clause 5 – Registration Terms

5-1 – General Terms & Conditions

- **Registration is limited to 500 teams** and starts on 01/11/ 2008
- Registration must be filed as a team. Individual registration is only possible for the Single category.
- Registration is to be filed before the event. No registration is possible on the venue on the day of the race.
- No medical certificate will be delivered on the venue.
- Registration is considered a binding agreement (No refund will be made)
- Registration can be filed by fax, mail or online. No registration can be filed by phone.
- Each team has to name a team representative. He/she should be the only contact with the organiser.
- Team representative is responsible for his/her team, which will be identified by a team name (cycling club, sponsor...)
- Registration is not considered valid until the complete registration package is sent to CLAUDE GASNAL ORGANISATION, postmark deadline: July 31st 2009. Failing which registration fees will be kept by the organiser to cover incurred expenses.
- Confirmation email or letter will be sent once complete registration package is received.
- **Teammates' names can be submitted later (no later than July 31st 2009)**
- It falls within the competence of CGO to accept or reject an application.

5-2 – Registration by Mail

It must include:

- A duly filled in registration form, which can be found on website www.24heuresvelo.fr
- A check payable to CGO to the amount of the registration fees
- For members of a cycling federation, a copy of membership transcript for current year (see article 2-1)
- **For members of a cycling federation and for non-members**, a medical certificate less than 1 year old on the day of the race (see article 2-3)

5-3 – Online Registration

Registration form can be found online on www.activeeurope.com or on website www.24heuresvelo.fr

It must include:

- A duly filled in online registration form
- The online payment corresponding to the amount of the registration fees
- For members of a cycling federation, a copy of membership transcript for current year (see article 2-1) is to be sent to the organiser (CGO) by email, fax or mail
- **For members and non-members**, a medical certificate less than 1 year old on the day of the race (see article 2-3) has to be sent to the organiser (CGO) by email, fax or mail

5-4 - Final Registration Procedure on the venue

The final registration procedure will be followed by team representative at the reception desk on the Bugatti circuit:

- Members of cycling federations must show their original membership transcript and the original medical certificate stating no contraindication to competition cycling (less than one year old on the day of the event).
- Non-members (and those considered as such) must show the original medical certificate stating no contraindication to competition cycling (less than one year old on the day of the event).

Note: All competitors must sign the race sheet.

Clause 6 – Team Categories & Registration Fees

6-1- Category List

« <u>SINGLE</u> » (1 Contestant)	<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN	
« <u>PAIR</u> » (2 Contestants)	<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN	<input type="checkbox"/> MIXED
« <u>PRESTIGE</u> » (4 Contestants)	<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN	(Mixed not available in this category)
« <u>COMPETITOR</u> » (6 Contestants)	<input type="checkbox"/> MEN	<input type="checkbox"/> MIXED	(2 women minimum)
« <u>LEISURE</u> » (8 Contestants)	<input type="checkbox"/> MEN	<input type="checkbox"/> MIXED	(3 women minimum)

6-2- Registration Fees

Registration fees depend on the number of contestants.
(VAT included (19,6%))

Registration	Price per team
SINGLE	250 €
DOUBLE	400 €
4-rider team	600 €
6-rider team	700 €
8-rider team	800 €

6-3- Registration Package Includes:

24 Heures Vélo Race (Le Mans)

- A gift bag for each competitor
- Supplies: snacks and water and technical assistance
- Paddock access with private area for your team (Riders + 2 staff members)
- Access to « Houx » Campsite within the circuit facilities
 - Pass for personal vehicles (1 for 2 persons)
 - Access to toilet facilities
 - Access to electricity terminals

Exclusive Access to Bugatti-Circuit Racetrack

- Official Bugatti-circuit track floodlight system
- Official Bugatti-circuit CCTV system

Timing system

- Microchips
- Shirt numbers
- Real-time ranking broadcasts

Access to the Village

- Shows, exhibitions and workshops...
- Exhibition stands from partners

Supervision, organisation and safety

- Supervision of the race
 - Track marshals and stewards (« LE MANS SARTHE VELO » association staff)
 - Official FFC judges and umpires (Static and motorized)
- Organisation and logistics (CGO)
- Medical staff

Clause 7 - Rankings

7-1 – Type of Rankings

An overall ranking as well as rankings by categories will be held based on the longest distance ridden. If a team doesn't belong to any category it will only be part of the overall ranking. All rankings will be published at the end of the race so that every contestant is aware of his/her performance.

Should the race be stopped, rankings will be held based on all previous race checks made from the start of the race until 30 minutes before decision to stop is made.

7-2 – Awards

Winners of the overall ranking and of the rankings in each category will be awarded (see article 4-1). Cash will not be offered as an award as this wouldn't correspond to the ideas of sportsmanship and conviviality of the event.

Clause 8 - Registration and Cancellation

In case of a team not being present at the start of the race (except force-majeure: request in writing, documentary evidence and acceptance of GCO) registration fees will be kept by the organiser to cover incurred expenses.

In case of cancellation of the event by the organiser (force-majeure), registration fees will be reimbursed.

Clause 9 – Reception Desk

Registration checks will take place at the reception desk on the Bugatti-Circuit Friday August 21st from 3pm to 8pm and Saturday 22nd from 7.30am to 11.30am. Participants must have been registered beforehand and thus present on the listing created after reception of **complete registration packages** (see article 3).

Required documents must be turned in (see article 3-4): medical certificate or federation transcript.

When registration check is complete team receives a competitor kit including shirt numbers, microchips, badges and gift bags.

Organiser requires a **deposit check** (75€ - held not cashed) payable to CGO for timing microchips. The check is given back at the end of the race when team returns their microchips. Check will be kept in case team doesn't return all chips.

Clause 10 – Briefing

To make sure the race goes smoothly and that safety on the racetrack is guaranteed a mandatory briefing will be held on the venue for all team representatives on August 22nd between 12pm and 12:30pm.

Clause 11 – Safety, Help and First-aid

First-aid workers and medical staff are present on the venue. They are coordinated by a certified organization.

Bugatti-Circuit's official CCTV is also used during the race.

Clause 12 – Accommodation – Parking

Registration fees include access to camping spaces for teams from Friday August 21st at 3pm. **Camping spaces are not reserved** and will be taken by participants as they arrive.

Access to the venue for competitors will only be possible through « Houx » campsite's entrance. **Vehicle passes** will be delivered there to team representatives as they hand in the **registration confirmation** priority sent by the organiser.

« Houx » campsite is located about 300 meters away from the pit-stop zone. Toilet and shower facilities are available in the paddock and in the campsite. Areas reserved to teams in the paddock cannot be used in any case for accommodation.

Participants can park their vehicles in the campsite facilities, as follows:

- 2 vehicle for Solo and Duo
- 3 vehicles for 4-rider teams
- 4 vehicles for 6-rider teams
- 5 vehicles for 8-rider teams

Additional camping access available at the contestant entrance ("Entrée Concurrent")

Visitors' vehicles can be parked on another area, whose access can be made through northern entrance of the circuit ("museum entrance"). This parking area is free.

No motorized vehicle other than the organiser's or safety staff's is allowed to enter the facilities.

Clause 13 – Catering

In order to help along with teams' organization a catering service (« Athlete's menus ») is available from Friday evening until Sunday lunch at the circuit's restaurant: the Welcome Center. Meals are booked and paid at registration. For more information about catering deals please check out the presentation portfolio available on www.24heuresvelo.fr.

Clause 14 – The Pits

Each team has a reserved area in the paddock at their disposal where competitors can get ready before entering the racetrack. This area is a waiting area not a campsite. In the pits competitors may not:

- Use hotplates or stoves
- Smoke
- Install a tent

Any breach of these rules can lead to penalties and even the team to be disqualified. Several teams will be living in the same box, so it is important to respect each other.

Clause 15 – Insurance

CGO commits to subscribe insurance policies for the following:

- Public liability of CGO as the organiser as well as voluntary workers involved in the event
- All risks related to the race for non-members of a cycling federation (insurance policy is subscribed at registration and is valid during the 2 days of the race)
- Equipment supplied by partner companies (except vehicles)

However, we highly recommend participants to check on their own insurance protection before the event.

Clause 16 – The Venue

In order for « 24 Heures Vélo » to be a success ACO (Automobile Club de L'Ouest) kindly invited us all to the Bugatti-Circuit. We sincerely wish that all participants respect this venue and help to keep it clean during the race as well as before they leave. Thus it is forbidden for riders to throw garbage as well as urinating on the track. Let's work it out together!

Clause 17 – Image-Reproduction Rights

Each participant, as per his/her registration to the event, explicitly authorizes CGO to use images where he/she could be appearing during the event and to reproduce these for any type of material. Each participant also acknowledges and authorizes that data given is filed electronically (loi n°78-17 du 6 janvier 1978: French Law for Personal Data Protection Rights). However each participant can have the information concerning him/her modified.

Clause 18 – Theft and Damage

Organiser declines responsibility in case of theft or damage occurred before, during and after the race. Each competitor is fully responsible for the equipment he/she might bring to the race.

B- TECHNICAL RULES

Clause 1 - Safety

1-1 – The Track

The track, Bugatti Circuit, is entirely **close and floodlit at night**. The track is open to competitors for studying on Saturday morning between 9am and 10:45am. Studying the track is only allowed by bike. No motorized vehicle other than organiser's or medical staff's is allowed on the premises before, during and after the race.

It is forbidden to **follow a rider** in any way (bike, motorbike) on the track as he starts his relay.

1-2 – Helmet & Outfit

It is mandatory for a rider to wear a helmet (EU standards) when riding. A helmet must be fastened during the whole duration of a leg as well as during the racetrack study on Saturday morning. While relaying a helmet must be worn before the rider starts a leg and can only be taken off after the rider is off the bike when finishing a leg. Riders not respecting these rules will be immediately disqualified.

Teammates must wear the same outfit shirt (or T-shirt) so that teams can easily be distinguished.

1-3 – Shirt Number

A shirt number (21X21cm) must be worn and be legible on the back of every rider. Marshals have a right to stop a rider temporarily when not complying this rule.

1-4 – Penalties

Checks will be performed throughout the race. Penalties up to team disqualification can be imposed on a team when not complying the rules.

1st Level	Warning
2nd Level	Minutes of penalty
3rd Level	Disqualification

1-5 - Repairs

Changing frames or wheels as well as assistance from a third party is strictly forbidden on the track. Checks will be performed throughout the race. Assistance can be given and repairs are allowed when not riding to the condition that they take place away from the track and the relay area. In case of mechanical problem or flat tire a rider can repair on his/her own or receive help from another rider.

1-6 – Race incidents and bike falls

When mechanical problems or flat tire occur outside relay area and in the case that the rider cannot fix it from where he/she stands the rider is to finish the lap (the right way up) before going to the pit.

After a fall that requires medical-staff assistance, the medical person in charge has a right for safety reasons to deny the rider to resume the race.

1-7 – Withdrawal while on the Track

In case of withdrawal of a rider or severe injury marshals will take microchip back to the team's pit. Only at that moment can the next rider start his leg. In case of severe injury or heavy damage bikes will be brought back to the paddock by organiser's vehicle.

1-8 – Race at Night

A bike light must be **lit on** during the night part of the race, from 9pm until 6am. A red light must be set on every bike and visible from behind. Any defect must be immediately dealt with in relay area where repairs will be carried out. Marshals and judges can impose a penalty when a defect is reported and these rules are not applied.

Clause 2 – Starting Grid & Race Schedule

The starting grid will be set according to the number of competitors in a team: 4-riders on the first line, followed by 6-rider teams and 8-rider teams, then 2-riders and solo riders. Start is scheduled Saturday at 3pm. Under specific circumstances (especially weather related) the organiser has a right to postpone start time and/or bring forward finish time.

Clause 3 – Relays and Race Finish

Relaying is restricted to the relay area only. A penalty is imposed on a team not complying this rule. Race strategy and relay management are free and at each team's discretion.

Pit lane's speed will be automatically controlled with the microchips. For everybody's safety, speed limit is 20km/h maximum.

Finish signal will be given exactly 24 hours after the start. Laps started before finish signal but not completed yet must be ridden till the end in order for them to count. It is forbidden to follow a rider on his/her last lap. A SAG wagon (car or motorbike) will follow the last rider and ensure all competitors have left the track.

Clause 4 – Checkpoints

Undisclosed and unexpected checkpoints will take place throughout the race in order to ensure legality, security and safety. Checks will be performed by track marshals and race judges (fixed or motorized). Penalties up to disqualification can be imposed in case of cheating.

Clause 5 – Claims & Complaints

Claims and complaints must be filed by team representative and addressed to the technical director of the race not later than 15 minutes after the end of the race. A list of the judges will be issued and given to participants before the race starts. Judges are empowered to impose penalties in case of cheating, with the possible effect of modifying the rankings. They are as well in charge of ensuring sportsmanship of everyone. Unsporting behaviours will also lead to penalties for the perpetrator according to the level of risks incurred.

Clause 6 – Modification of the Rules

CGO has a right to give a ruling on or arbitrate any situation that is not considered in the present rules. CGO can also make necessary changes to the rules until 6 weeks before the event. These changes are to be applied with immediate effect.

Clause 7 – Rule acceptance

The present rules are available for download on www.24heuresvelo.fr and will be posted at the reception desk on the day of the race. Participation to the race presupposes that each competitor accepts its rules and commits to respect them.